

Perseverance Project – Contract Employment Opportunity, Research Assistant

Position Title: Research Assistant, Perseverance Project

Reports To: Senior Manager, Programs and Development, PIH Canada

Location: Toronto, ON

Organizational Profile:

Partners In Health (PIH) is a global health organization relentlessly committed to improving the health of the poor and marginalized. PIH partners with local governments to build capacity and works closely with impoverished communities to deliver high-quality health care, address the root causes of illness, train providers, advance research, and advocate for global policy change. In a world too willing to value one human life over another, PIH stands in solidarity with the destitute, the marginalized and the sick. We pursue a moral mission within a medical context: to provide the best health care to those who need it most. Partners In Health Canada (PIHC) works in partnership with care delivery sites including in Haiti, Lesotho, Liberia, Malawi, Mexico, Peru, Rwanda, and Sierra Leone.

The Opportunity:

PIHC is seeking a bilingual (French-English) research assistant (RA) to join our growing team on a part-time basis. Reporting to the senior manager of Programs & Development, the RA will work alongside researchers from Haiti and Canada on the *Post-Earthquake Response Study Examining Vulnerabilities Emerging in Remote and Neglected Communities Engaged Project* – or the Perseverance Project. The project is a retrospective review of epidemiological data obtained from mobile medical teams deployed to Haiti's south after the August 2021 earthquake. Using a gender lens, the project will highlight the emergency health needs of chronically under-served communities in Haiti's south that will be useful to Haitian public health leaders and, more generally, actors involved in disaster preparedness and response globally.

The RA will be responsible for supporting the research team in four core areas: building the capacity of the project team on gender and social inclusion in research; data anonymization, validation and analysis; the development of innovative knowledge products; and project management. This is a fully remote, part-time contract position (approximately 12-14 hours per week) from 1 October 2022 to 31 March 2023, with the possibility of extension until 31 May 2023. While there is flexibility in terms of working days and hours, the successful candidate will

be required to participate in Zoom meetings with the team every Monday from 1pm-2pm. The successful candidate will be expected to use their own computer.

Specific Responsibilities:

- With the support of the project team, develop and consolidate training materials for the research team on the integration of gender into research design, implementation, and analysis.
- Alongside members of the research team, co-facilitate training on the integration of gender into research design, implementation, and analysis.
- Develop innovative knowledge products (e.g. infographics, fact sheets, brochures, policy briefs) to disseminate research findings to non-academic audiences, including the Haitian government's Office for Disaster Response Coordination, the UN coordination mechanisms for health cluster responses, the Faculty of Medicine and Pharmacy at the State University of Haiti, and Zanmi Lasante's internal disaster prevention and response committees.
- Support anonymization and de-identification of data.
- Support the data manager in ensuring accuracy and completeness of data entered.
- Clean patient data to account for and address variations in the written format of the data.
- Working in close collaboration with the research team, contribute to data analysis.
- Assist with grant management by, for example, preparing meeting minutes and work-back schedules for grant reporting, and other tasks as assigned.
- Participate in all weekly scheduled team meetings every Monday, from 1pm-2pm.

Preferred Experience and Qualifications:

- ***Possesses excellent spoken and strong written French skills*** (Note: French language fluency is a requirement for this position; candidates without the ability to work comfortably in French will not be considered)
- Minimum of BA/BSc completed in global or health sciences and/or any social sciences fields with studies related to health informatics, or math/statistics
- Strong understanding of gender as a social determinant of health and gender considerations in research
- Skilled at developing knowledge products using graphic design software (e.g. Adobe Creative Suite)
- Superior project management and organizational skills
- Proficiency in MS applications; strong computer literacy skills
- Experience working with data sets
- Skilled at developing strong interpersonal relationships with colleagues in diverse settings from a position of humility and generosity
- Committed team player with integrity, professionalism, sound judgment

Compensation:

Compensation will be based on an hourly rate of \$17/hour. Applicants must be legally eligible to work in Canada.

Application Instructions:

Please send CV and cover letter to hrcanada@pih.org with 'Research Assistant – Perseverance Project' in the subject line by September 22, 2022. Applications without a cover letter will not be considered. Applications will be reviewed on a rolling basis until the position is filled. We thank all applicants but regret we will be unable to respond to all submissions. We request that you do not follow up on your application with a phone call or email. We will contact only those candidates selected for interviews. Thank you for your understanding.

Commitment to Diversity and Accessibility

Partners In Health Canada is committed to equal opportunity and equal treatment for every prospective and current employee. We value diversity in the workplace and believe our work is stronger when it benefits from the experience and knowledge of a diverse team. People with disabilities, women, Indigenous peoples, members of racialized groups and members of other marginalized communities are encouraged to apply. Partners In Health Canada is also committed to developing an inclusive, barrier-free selection process and work environment. If contacted in relation to a job opportunity, please notify us as soon as possible of any adaptive measures you might require. Information received relating to accommodation measures will be addressed confidentially.